



November 27, 2018

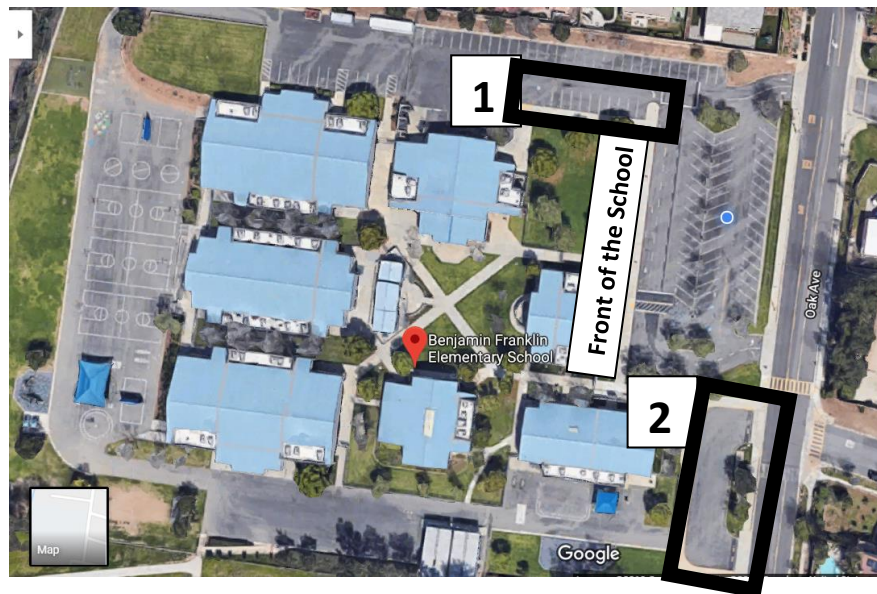
Dear Ben Franklin Parents:

Recently the city of Corona and the Safety Division of CNUSD have come out to evaluate our drop off and pick up procedures.

Please be advised that the following will go into effect **MONDAY, JANUARY 14, 2019**, to help ensure the safety of everyone on campus:

1. Area 1: Designated Childcare Parking Zone
 - a. Reserved spots for Daycare vehicles **ONLY**. Parking spots will be labeled with daycare names.
 - b. Private vehicles please be mindful that this row of parking spaces are designated for Childcare Vehicles **ONLY**.
2. Area 2: School Bus Loop: **ONLY SCHOOL BUSES** are allowed through this loop.
 - a. Private Vehicles may not enter this area
 - b. Daycare Vehicles are no longer able to enter the bus loop
3. All private vehicles must park in unreserved parking spaces. Parking in a red zone is illegal.

Our goal is the safety of all. Please abide by all safety procedures.



Warmly,

Lara Gruebel, Principal
Andrea Kea, Assistant Principal



DAYCARE APPLICATION

Due to administration by 3:00 pm on December 14, 2018.

This form is necessary if your daycare will be parking at drop off or pickup. It is imperative that you fill this out completely so a parking spot can be reserved in the designated childcare-parking zone. Effective Monday, January 14, 2019.

Name of Daycare: _____

Vehicle Description: _____
(van, small bus, SUV, signage, etc.)

Students on Roster:
(this information will be used to help line up your kids in the new daycare loading zone)

1.	7.
2.	8.
3.	9.
4.	10.
5.	11.
6.	12.

*Please be advised: you may use the drive through line to pick up students if you prefer to do so, however you may not get out of your vehicle. All students must report to your vehicle in the drive through line.